

The agenda meeting of the Northampton Township Board of Supervisors was held at 6:00 pm.

Present were:

Adam Selisker
Barry Moore
Dr. Kimberly Rose
Robert Salzar
Robert Pellegrino
William Wert
Joseph Pizzo Esq., Township Solicitor
Amanda Fuller, Township Engineer

Agenda items were reviewed and discussed.

The regular business meeting of the Northampton Township Board of Supervisors was called to order at 7:00 p.m.

Members of the Board present were:

Adam Selisker
Barry Moore
Dr. Kimberly Rose
Robert Salzar

Members of the Board absent were:

Paula Gasper

Others present were:

Robert Pellegrino, Township Manager
William Wert, Assistant Manager
Amanda Fuller, Township Engineer
Joseph Pizzo Esq., Township Solicitor

PLEDGE OF ALLEGIANCE

Chairman Selisker led the Pledge of Allegiance and held a moment of silence in support of military and emergency services personnel.

CHAIRMAN ANNOUNCEMENT

Chairman Selisker announced that Paula Gasper is absent tonight.

SPECIAL PRESENTATIONS

Trash Services Update

Mr. Paul Brady, CEO of Whitetail Disposal provided an update on trash services since taking over on January 1, 2023. Mr. Brady stated call volume is down, with no major issues to report. The Board took turns asking questions of Mr. Brady. The biggest concern was cardboard boxes and them not fitting into the recycle container. Mr. Brady stated if the homeowner flattened the boxes and binds them together either with string or tape and lays them beside the recycle bin, the haulers will take them.

PUBLIC COMMENT

None was heard.

CONSENT ITEMS

The Board meeting minutes of January 25, 2023, was presented by Mr. Pellegrino.

ACCOUNTS PAYABLE

The accounts payable of February 8, 2023, for \$1,426,622.97, and February 22, 2023, for \$814,966.48 was presented by Dr. Rose.

A motion was made and seconded (Moore-Rose) to approve the consent items. All consent items were approved by Unanimous Consent.

NEW BUSINESS

Consider Approval of Preliminary/Final Plan of Subdivision and Land Development Scanlan Subdivision, SLD 22-8, Chestnut Drive

Mr. Moore asked the representatives of the Scanlan Subdivision to introduce themselves.

Mr. Joesph Blackburn, Esq., Wisler Pearlstein, Attorney for the applicants, Robert and Barbara Scanlan and Thomas Borghetti, P.E. Holmes, Cunningham Engineering, Project Engineer.

Mr. Blackburn outlined the project and stated the proposed development is located along Chestnut Drive between Pine Avenue and Cedar Drive and consists of 4.74 acres in the R-2 zoning district. Currently, the site consists of an approximately 3,964 square foot building, detached garage, inground pool, and associated site features. Existing access to the site is from Chestnut Drive.

As part of the proposed subdivision, the applicant intends to subdivide the subject parcel into two lots. Lot 1 will contain approximately 1.9 acres and the proposal is to convert the existing garage into a single-family dwelling unit, construct a 260-square-foot addition, add a 300-square-foot patio, an unenclosed covered porch, and a proposed asphalt driveway. Lot 2, which consists of approximately 2.84 acres, will contain the existing dwelling.

Variances were previously approved related to garage height, garage floor area, and depth. However, given the conversion of the garage to a single-family dwelling, these variances are no longer applicable.

A copy of the requested waivers was provided on the January 6, 2023 correspondence from Holmes Cunningham. At their February 14th meeting, the Township Planning Commission recommended approval of the waivers and the plan.

The following was provided for review:

1. Holmes Cunningham - Waiver Request Letter — January 6, 2023;
2. Gilmore & Associates, Inc. — Review letter — February 2, 2023;
3. Pennoni Associates - Review letter — January 17, 2023;
4. McMahan Associates — Review letter — January 30, 2023;
5. Township Planning Commission Memo — February 15, 2023;
6. Bucks County Planning Commission — Review Letter — January 26, 2023; and,
7. Copy of the Plan

A motion was made and seconded (Moore-Rose) for the approval of the Scanlan Subdivision, Preliminary/Final Plan of Subdivision and Land Development, SLD 22-8, subject to compliance with the Gilmore Associates review letter dated February 2, 2023, the Pennoni Associates review letter dated January 17, 2023, and the McMahan Associates review letter dated January 30, 2023. It is also recommended that the requested waivers be granted and approval is subject to the following:

1. If necessary, given the limited scope of the project and in lieu of a full land development agreement, the applicant shall enter into a memorandum of understating in a form acceptable to the Township solicitor and engineer, including the posting of any financial security that may be warranted. This shall include a stormwater management maintenance and operations agreement.
2. A fee-in-lieu of sidewalks is required for \$4,855 based upon calculation by the Township Engineer to be paid before building permit submission.
3. The applicant is responsible for obtaining any outside approvals that may be necessary, including, but not limited to DEP, the Conservation District, PennDOT, and the Municipal Authority. Further, approval is granted for the submission of any documents that may be required as part of the sewage facilities planning process.
4. The deeds for the newly created lots will be submitted to the Township for approval by the Township Solicitor and the Township Engineer and those deeds will be recorded in the office of the Recorder of Deeds at the time of the recording of the record plan.

5. All conditions and recommendations incorporated with the motion and minutes are subject to the Township Solicitor's approval letter.

Chairman Selisker called for Board and public comment. None was heard.

Motion Passed 4-0.

Consider Resolution to Update the Northampton Township Library Board By-Laws

Mr. Salzer explained as required in Article VIII of the existing Bylaws of the Northampton Township Library Board, the Library Board is to review the Bylaws every two (2) years. The Library Board of Directors, working with Library Director, Wayne Lahr, is proposing minor changes as outlined in the attached, redline draft for the Board of Supervisors review and consideration.

The last revisions to the Bylaws occurred on January 22, 2020. The edits were provided on a draft and highlighted in yellow to reflect proposed deletions and the proposed additions were in red text.

Proposed changes include changing the point of contact with the Bucks County District Consultant to the Library Director, clarifying meeting dates and budget discussion timelines, removing proxy voting, extending the bylaw review before five (5) years, and other general typographical corrections.

A motion was made and seconded (Salzer-Rose) to adopt Resolution R-23-4 approving bylaws for the Northampton Township Library Board of Directors effective March 1, 2023.

Chairman Selisker called for Board and public comment. None was heard.

Motion Passed 4-0.

REPORTS

Dr. Rose made the following announcements:

- Peter Cottontail is hiding somewhere in Northampton Township. You will see signs displayed throughout the Township at ten locations with a Secret Word on each sign. Write the secret word down or take a picture of it. Collect all ten words from each sign, and unscramble them to make a sentence about the season. Once you know the secret message you can e-mail it to the Parks and Recreation Department by April 1st to be eligible for a prize. For complete details visit www.northamptonrec.com.

- Bunny Hunt Egg Venture is open for registration. For details and to register visit www.northamptonrec.com.
- The Parks and Recreation Board On March 16, 2023, at 6:30 pm will meet where a proposed master plan will be presented for the development of the 39-Acre parcel located across from Municipal Park on Hatboro and Bristol Roads. All interested persons are invited to attend.
- Look for the new Spring/Summer brochure hitting mailboxes at the end of February. Don't miss new classes, special events, and trips scheduled for this Spring or the full menu of one-week specialty camps for your child this summer.
- The Parks and Recreation Department has been notified that they are the recipients of the 2023 Excellence in Recreation award for their hard work in making our year-long celebration of Northampton Township's 300th anniversary a truly unique experience. This twelve-month celebration would not have been possible without the leadership and dedication of retired director Nancy Opalka and special events coordinator Betty Satterly.
- The 2023 Year is off to a great start at the Senior Center with many new and exciting activities
- The annual Spring Fling Shopping Event will be held on Friday, April 21st from 5 – 9 pm with over 50 vendors available. For more information contact the Senior Center at 215-357-8199 or by email at nhsc@nhtwp.com.
- For more information refer to the center's website northamptonsc.com. Stop by the center at 165 Township Road for a tour or call the center at 215-357-8199.
- The Senior Center is open Monday, Wednesday, and Friday from 9 am until 3:30 pm, and Tuesday and Thursday from 9 am to 8 pm.

Mr. Wert presented Mrs. Gasper's report in her absence:

- The Library continues to host unique programs for our residents. Contact the Library for more details or check out their website.
- Saturday, March 11 at 1:00 pm Annie Halliday of the Mercer Museum is returning to the Northampton Township Library to provide an overview of Northampton Township History.
- The Library is in the process of adding eight (8) new museum passes to our collection and is exploring a Museum Pass database and reservation system to better streamline the process for both patrons and staff.
- To maintain Commonwealth's standards for our Library, one of the requirements is for each staff person who works 20 or more hours/week to complete six (6) hours of Continuing Education Credits every 2 years. The Director has reported the Library staff is current with these requirements.

- Kathleen Loudon the new Reference Librarian will be adding a fourth (4th) staff-led book club called “Talk About yourSHELF” where attendees will be able to share their current reads with other participants. This book club will not be one where everyone is reading the same title and then coming together to discuss it. It is also the Library’s first foray into an evening-scheduled book club for adults. The other 6 adult book clubs hosted at, or by, the Library is held during the day. More information on these book clubs can be found by visiting the Library’s website.

Mr. Salzer made the following announcements:

- The Authority was subject to the Pennsylvania Department of Environmental Protection Bureau of safe drinking water inspection this month. This inspection was performed over two days. The Authority’s water system was inspected. This inspection is performed roughly every three (3) years. The results were received today and there were no violations of the Authority's system. The Authority notes it is its number one priority to provide safe drinking water to its customers.
- The Authority is encouraging everyone to sign up for the water smart portal which can be found on the Authority's website at www.NBCMAtoday.org. Follow the instructions to sign up. The portal allows you to monitor water usage, and consumption and you can receive notifications. You can monitor while away to prevent costly leaks and contributes to water-saving goals. You can also receive alert notifications if your usage is higher than normal.

Mr. Moore made the following announcements:

- The Planning Commission met on February 14th. The Bucks County Roses Development, the Scanlan Subdivision heard tonight, and a minor Sub-Divison on Chestnut Drive was discussed.
- The Zoning Hearing Board met on February 13th to hear a minor residential appeal.

Chairman Selisker made the following announcements:

- Condolences to the Police Officer’s family who was senselessly gunned down in the line of duty in Philadelphia.
- Thanked Paul Brady, CEO of Whitetail Disposal who came on his own to provide an update on the trash collection.

MANAGER’S REPORT

- No Report.

ASSISTANT MANAGER’S REPORT

- Newsletters will be arriving in mailboxes this week.

SOLICITOR'S REPORT

- No Report.

ENGINEER'S REPORT

- No Report.

PUBLIC COMMENT

Chairman Selisker called for public comment. None was heard.

Chairman Selisker also reminded the public to sign up for Whitetail text alerts.

The meeting was adjourned at 7:27 pm.

Respectfully Submitted,

Robert M. Pellegrino, Assistant Secretary