



## Free Library of Northampton Township

### Library Board Meeting

September 14, 2023

**Board Members Present:** Chip Heim (President), Janet Baker (Vice Present), Charlene DiSarlo (Treasurer), Michael May (Secretary), Eleanora Rosso, Charles Beem, and Jessica Freundel

**Staff Present:** Wayne Lahr (Library Director)

**Citizens Present:** Paula Gasper (Board of Supervisors Liaison), Bill Klenke (Friends of FLNT representative)

#### Call to Order

President called the meeting to order at 7:06 PM

#### Approval of June 2023 Minutes

The Board approved the June 2023 Meeting Minutes unanimously.

#### Library Director's Report

- The Director referred mostly to his written monthly report.
- Due to no longer being supported by Bucks County Library District, the library is now required to purchase most of its collection processing materials as well as its own designed library cards.
- A money safe has been purchased and installed in the circulation area due to an important key that has gone missing. This should prevent any future financial issues.
- Information was provided regarding the important change in practice from having all county libraries' IT Services supported via District/BCFL funding. Each library will now be required to submit a partial payment for all IT Services which will remain the same. The amount owed by each library has been determined by a difficult and confusing tiered credit system devised by the BCFL CEO. The cost to FLNT for 2024 services is in excess of \$27,000.
- ESL Classes have begun in partnership with the local nonprofit, *Welcoming the Stranger*. Classes are held Tuesday and Thursday mornings for 90 minutes through the Fall season. Additional sessions have been scheduled for both the Winter and Spring seasons.
- A suggestion was put forth to pay for the 2023 computer replacements and a new internet switch with the Library's Capital Funds account. The Board suggested the Director take the request to the Friends of the Free Library of Northampton Township first to see if they would be willing to fund the request.

**Strategic Plan Status**

- Final Draft of the Strategic Plan was approved by the Library Board unanimously and a formal letter of recommendation to adopt the Plan was signed and forwarded to the Township Board of Supervisors, through Asst. Manager Bill Wert, to be addressed during their September 27 meeting.

**Friends of the Library Report**

- The next Friends' meeting will be Wednesday, September 20, 2023 @ 7 PM in the library.

**Book A Wayne**

- A reminder was shared with the Library Board to sure to take advantage of this opportunity to schedule some time with the Director as we move through the Fall season.

**Public Comment**

None

**For the Good of the Order / Miscellaneous**

None

**Adjournment**

The meeting was adjourned at 8:25 PM

Respectfully submitted,

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Michael May, Secretary

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Date