

The organizational meeting of the Northampton Township Board of Supervisors was called to order at 7:30 p.m.

Members of the Board of Supervisors present were:

- Barry Moore
- Eileen Silver
- Dr. Kimberly Rose
- Frank O'Donnell
- Adam Selisker

Others present were:

- Robert Pellegrino, Township Manager

Chairman Moore led the Pledge of Allegiance and held a moment of silence in recognition of former Congressman, Mr. Michael Fitzpatrick who recently passed away. Mrs. Silver read a prayer in his memory and Mr. O'Donnell recited an Irish prayer in his honor.

#### **OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS**

The following officials were sworn in by Judge Benz:

- Elizabeth Youse, Township Auditor
- Vincent Deon, Tax Collector
- Adam Selisker, Township Supervisor
- Barry Moore, Township Supervisor

#### **Election of Board Chairman for 2020**

A motion was made and seconded (Silver-Rose) to elect Adam Selisker as Chairman of the Board of Supervisors for 2020. **Motion Passed 5-0.**

#### **Election of Board Vice-Chairman for 2020:**

A motion was made and seconded (O'Donnell-Rose) to elect Eileen Silver as Vice-Chairman for 2020. **Motion Passed 5-0.**

#### **Election of Board Secretary for 2020:**

A motion was made and seconded (Moore-Silver) to elect Frank O'Donnell as Board Secretary for 2020. **Motion Passed 5-0.**

**Election of Board Treasurer for 2020:**

A motion was made and seconded (Selisker-O'Donnell) to elect Dr. Kimberly Rose as Board Treasurer for 2020. **Motion Passed 5-0.**

**Appointment of Assistant Secretary for 2020:**

A motion was made and seconded (Selisker-Moore) to appoint Robert Pellegrino as Assistant Secretary for 2020. **Motion Passed 5-0.**

**FLAG PRESENTATION**

Mr. Palestina called Chairman Adam Selisker to the floor for two flag ceremonies, a Deployment Flag placement, and a Welcome Home flag exchange. Mr. Palestina called forward the wife and children of Army Major Jon Pavlovcak, Karen, Kate, and Jack and the friend of Seaman Robert Hayes, Jeff McKinnon. Also in attendance were Peter Chong, representing Congressman Brian Fitzpatrick, Nick Diasio from Senator Tomlinson's office, and State Representative Wendi Thomas.

**Chairman Highlights for 2019-2020**

Chairman Selisker highlighted all of the accomplishments in 2019 and projects scheduled for 2020 and is looking forward to this year as Chairman, completing existing projects, starting new ones, and planning for new undertakings.

**Board Liaison Appointments:**

Chairman Selisker made the following Board liaison appointments and assignments:

**Adam Selisker, Chairman**

- Public Safety
  - Police Protection Services
  - Fire Protection Services
  - Emergency Medical Services
  - Emergency Management
- Northampton Valley Country Club

**Eileen Silver, Vice-Chairman**

- Public Works and Facilities
  - Public Works Services
  - Public Facilities
- PSATS Voting Delegate

- Blighted Property Review Committee
- Council Rock School District
- SWBSWAC Representative

**Frank O'Donnell, Secretary**

- Free Library of Northampton
- Northampton Bucks County Municipal Authority
- Veterans Advisory Commission

**Dr. Kimberly Rose, Treasurer**

- Parks and Recreation
  - Park Facilities
  - Parks and Recreation Programs
- James E. Kinney Senior Center
- Historical Commission

**Barry Moore, Member**

- Community Development and Planning
  - Code Enforcement
  - Planning Commission
  - Planning and Zoning Administration
  - Zoning Hearing Board
- Financial Affairs
  - Administration
  - Finance
  - Personnel
  - Pension Committee
  - Insurance

**Resolutions and Motions:**

**1. Resolution R-20-1 Setting Bond Limits**

A motion was made and seconded (Moore-O'Donnell) to adopt Resolution R-20-1 fixing the bond amounts for Township Officers for the 2020 calendar year at \$1,000,000 for the Treasurer, \$1,000,000 for the Township Manager, and \$3,000,000 for the Finance Director. **Motion Passed 5-0.**

## 2. Resolution R-20-2 Approving the Real Estate Tax Levy for 2020

A motion was made and seconded (Moore-Rose) to adopt Resolution R-20-2 establishing the real estate tax millage for the 2020 calendar year as follows: General Fund 6.0247 mils, Fire Fund 3.0000 mils, Parks and Recreation Fund 1.6280 mils, Ambulance Fund 0.5000 mils, Debt Service Fund 4.5597 mils, Library Fund 1.7284 mils, Road Maintenance Fund 0.5000 mils, and Road Equipment Fund 0.5703 mils, for a total of 18.5111 mils. **Motion Passed 5-0.**

## 3. Board of Supervisors Meeting Schedule for 2020

A motion was made and seconded (O'Donnell-Silver) to set the Board of Supervisor meeting dates for 2020 as follows: January 22, February 26, March 25, April 22, May 27, June 24, July 22, August 26, September 23, October 28, November 10 (Budget Workshop) - 6:00 p.m., November 18, December 16, and January 4, 2021 (Board Reorganization).

The Board will meet at 6:00 p.m. prior to each regular meeting to review the agenda and the televised meeting will begin at 7:30 p.m. **Motion Passed 5-0.**

## 4. Set 2020 Holiday Schedule for Non-Union Employees

A motion was made and seconded (Silver-Rose) to approve the 2020 holiday schedule for non-union employees as follows: January 1-New Year's Day, February 17-President's Day, April 10-Good Friday, May 25-Memorial Day, July 3-Independence Day, September 7-Labor Day, October 12-Columbus Day, November 26-Thanksgiving Day, November 27-Day after Thanksgiving Day, December 24-Christmas Eve, December 25-Christmas Day, and December 31-New Year's Eve. The Township Administration building will be closed starting Thursday, December 24, 2020, through Friday, January 1, 2021, and reopen on Monday, January 4, 2021. **Motion Passed 5-0.**

## 5. Establishment of the Mileage Reimbursement Rate

A motion was made and seconded (Rose-Silver) to approve the 2020 mileage reimbursement rate at the rate established by the Internal Revenue Service. **Motion passed 5-0.**

## 6. Designation of Financial Institutions as Official Depositories for Township Funds

A motion was made and seconded (Rose-O'Donnell) to appoint TD Bank as the Official Depository for township funds in 2020 and designate any banking or financial institution in the township meeting the criteria outlined in Section 708 of the Second-Class Township Code as authorized depositories for the investment of idle funds. **Motion Passed 5-0.**

**7. Re-Affirming Providers of Township Insurance Policies**

A motion was made and seconded (Moore-Silver)) to appoint Delaware Valley Insurance Trust, Delaware Valley Workers Compensation Trust and Delaware Valley Health Insurance Trust as providers for General Liability, Workers Compensation, and Employee Health Insurance, The Hartford Group as brokers for Life Insurance, for Short and Long Term Disability, and Paist & Noe Inc., as the broker of record for Employee Performance and Public Official Bonds for the year 2020 or until they are replaced. **Motion passed 5-0.**

**8. Resolution R-20-3 Adopting a Fee Schedule for 2020**

A motion was made and seconded (Moore-Rose) to approve Resolution R-20-3 adopting the revised Northampton Township fee schedule effective January 8, 2020. **Motion Passed 5-0.**

**9. Investment Policy Statement for 2020**

A motion was made and seconded (Moore-O'Donnell) to re-affirm the investment policy statement adopted by the Board on January 21, 2010, for 2020 that guides the investment of employee pension funds. **Motion Passed 5-0.**

**Appointment of Professional Consultants:**

**1. Appointment of Township Solicitor**

A motion was made and seconded (Silver-O'Donnell) to appoint Rudolph, Clark LLC with Joseph Pizzo as special counsel as Township Solicitor. **Motion Passed 5-0.**

**2. Appointment of Township Engineer**

A motion was made and seconded (O'Donnell-Rose) to appoint the firm of Gilmore & Associates with Amanda Fuller as Township Engineer. **Motion Passed 5-0.**

**3. Appointment of Township Planner**

A motion was made and seconded (Moore-Silver) to appoint Pennoni Associates as the Township Planner for 2020. **Motion Passed 5-0.**

**4. Appointment of Video Consultant**

A motion was made and seconded (Silver-Moore) to appoint Video Gold Productions as Video Consultant to serve for 2020. **Motion Passed 5-0.**

**5. Appointment of Labor Attorney**

A motion was made and seconded (Silver-O'Donnell) to appoint the firm of Offit/Kurman Attorneys with Neil Morris assigned as the Township Labor Attorney for 2020. **Motion Passed 5-0.**

**6. Appointment of Traffic Engineer**

A motion was made and seconded (Rose-Silver) to appoint McMahon Associates as Township Traffic Engineer. **Motion Passed 5-0.**

**Board and Commission Appointments:**

**1. Appointment of Vacancy Chairman**

A motion was made and seconded (Selisker-Silver) to appoint David Breidinger as Chairman of the Vacancy Board for 2020. **Motion Passed 5-0.**

**2. Appointment to Blighted Property Committee**

A motion was made and seconded (O'Donnell-Silver) to re-appoint Jeff Jobes to the Blighted Property Committee to fill an expired term through 12/31/2020. **Motion Passed 5-0.**

Chairman Selisker appointed Richard Smith to the Blighted Property Committee to fill an expired term through 12/31/2020.

**3. Appointment to Building Code Board of Appeals**

A motion was made and seconded (Moore-Silver) to re-appoint Matthew Piotrowski to the Blighted Property Committee to fill an expired term through 12/31/2024. **Motion Passed 5-0.**

**4. Appointment to Historical Commission**

A motion was made and seconded (Rose-Silver) to appoint Kelly Berk (Cummings) to the Historical Commission to fill an unexpired term through 12/31/2022. **Motion Passed 5-0.**

A motion was made and seconded (Rose-Moore) to appoint James Finegan to the Historical Commission to fill an expired term through 12/31/2024. **Motion Passed 5-0.**

A motion was made and seconded (Rose-O'Donnell) to re-appoint Steven Arty to the Historical Commission to fill an expired term through 12/31/2024. **Motion Passed 5-0.**

**5. Appointment to the Library Board**

A motion was made and seconded (O'Donnell-Selisker) to appoint Michael Russo to the Library Board to fill an expired term through 12/31/2022. **Motion Passed 5-0.**

**6. Appointment to the Northampton Bucks County Municipal Authority**

A motion was made and seconded (O'Donnell-Silver) to re-appoint Vincent Deon to the Northampton Bucks County Municipal Authority to fill an expired term through 12/31/2024. **Motion Passed 4-1 (with Dr. Rose voting nay).**

Discussion ensued with Dr. Rose explaining her decision to vote nay on Mr. Deon's appointment. Dr. Rose stated it is her view that elected officials should not serve on Township Boards and Commissions and there is a stipend of \$3,000 for the seat on the Municipal Authority. Mrs. Silver and Mr. O'Donnell stated Mr. Deon brings a lot of value to the Board and other elected Board members have held these types of positions in the past.

**7. Appointment to the Parks and Recreation Board**

A motion was made and seconded (Rose-Silver) to re-appoint Martin Wade to the Parks and Recreation Board to fill an expired term through 12/31/2024. **Motion Passed 5-0.**

A motion was made and seconded (Rose-O'Donnell) to appoint John Bishop to the Parks and Recreation Board to fill an expired term through 12/31/2024. **Motion Passed 5-0.**

**8. Appointment to the Planning Commission**

A motion was made and seconded (Moore-O'Donnell) to re-appoint Steve Saddlemire to the Planning Commission to fill an expired term through 12/31/2023. **Motion Passed 5-0.**

A motion was made and seconded (Moore-Rosel) to appoint Paul Constantini to the Planning Commission to fill an expired term through 12/31/2023. **Motion Passed 5-0.**

**9. Appointment to the Veterans Advisory Commission**

Mr. O'Donnell recused himself on the appointment due to a conflict that his son is seeking re-appointment and therefore will be abstaining from voting.

A motion was made and seconded (Silver-Rose) to appoint Kristin Reilly to the Veterans Advisory Commission to fill an expired term through 12/31/2022. **Motion Passed 4-0-1 (with Mr. O'Donnell Abstaining).**

A motion was made and seconded (Silver-Moore) to appoint Timothy O'Donnell to the Veterans Advisory Commission to fill an expired term through 12/31/2022. **Motion Passed 4-0-1 (with Mr. O'Donnell Abstaining).**

**10. Appointment to the Wall of Honor Committee**

A motion was made and seconded (Rose-Silver) to appoint Gary Stoerrle Jr. (**Township Resident Position**) to the Wall of Honor Committee to fill an unexpired term through 12/31/2020. **Motion Passed 5-0.**

**11. Appointment to the Zoning Hearing Board**

A motion was made and seconded (Moore-O'Donnell) to appoint John Fenningham to the Zoning Hearing Board to fill an expired term through 12/31/2022. **Motion Passed 5-0.**

**Public Comment:**

There was no public comment.

Chairman Selisker announced a presentation by the Bucks County Planning Commission on the Master Trail and Bicycle Plan will take place at the January 22, 2020 Board of Supervisor Meeting. No action will be taken that night and the plan has been placed on the Township website for viewing.

There being no further business, Chairman Selisker adjourned the meeting at 8:30 p.m.

Respectfully Submitted,

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Frank O'Donnell, Secretary