



**ZONING HEARING BOARD  
OF  
NORTHAMPTON TOWNSHIP**

**Instructions for Application to the Zoning Hearing Board**

The following documentation is required:

- Zoning Hearing Board Application - \*original must be notarized if applicant is filing on behalf of the property owner
- Site plan (drawn to scale) – one (1) original and eight (8) copies
- Fee as follows (must be submitted with the Application):

Residential - \$550.00

Commercial and Office –

Under 5,000 square feet - \$1,000.00  
5,001 to 10,000 square feet - \$1,500.00  
10,001 to 20,000 square feet - \$2,000.00  
Over 20,000 square feet - \$2,500.00

Industrial –

Under 5,000 square feet - \$1,000.00  
5,001 to 10,000 square feet - \$1,500.00  
10,001 to 20,000 square feet - \$2,000.00  
Over 20,000 square feet - \$2,500.00

Non-Profit, Educational, Institutional, Religious - \$700.00

**PLEASE NOTE:**

***Property owner is required to attend the hearing. It is also recommended that you contact Mike Solomon, Director of Planning and Zoning, at 215-357-6800, ext. 214, to discuss your appeal prior to the hearing date.***



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The original of this Application, including all plans and drawings, must be submitted to the Zoning Officer together with the Application fee.

CASE NUMBER: \_\_\_\_\_ (to be assigned by Township)

1. Name of Appellant/Applicant: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Address (**subject of Application**): \_\_\_\_\_

Telephone Number: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Attorney: \_\_\_\_\_

Address: \_\_\_\_\_

2. The undersigned hereby: (check applicable item or items)

(a) \_\_\_\_\_ appeals from the action of the Zoning Officer \_\_\_\_\_

\_\_\_\_\_

(b) \_\_\_\_\_ requests a special exception

(c) \_\_\_\_\_ requests a variance

(d) \_\_\_\_\_ challenges the validity of a zoning ordinance or map

If applicant is not the owner, state applicant's authority to title interest to bring this

application: (equitable owner, agent, lessee, etc.): \_\_\_\_\_

\_\_\_\_\_

3. Description of the premises involved (attach plan of the lot and the improvements both erected and proposed): \_\_\_\_\_  
\_\_\_\_\_

Tax Parcel No.: \_\_\_\_\_ Date of present deed: \_\_\_\_\_

Present zoning classification: \_\_\_\_\_ Lot size: \_\_\_\_\_

Present use: \_\_\_\_\_

Proposed use: \_\_\_\_\_

Nature of improvements existing: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Use in case of an appeal from the action of the Zoning Officer:

(a) The action taken was: \_\_\_\_\_  
\_\_\_\_\_

(b) The date the action was taken was: \_\_\_\_\_

(c) The foregoing action was in error because: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Use for request for a special exception

(a) Nature of special exception sought is: \_\_\_\_\_

(b) The special exception is requested under:

Part \_\_\_\_\_ Section \_\_\_\_\_ Subsection \_\_\_\_\_

of the Northampton Township Zoning Ordinance (if more than one exception is requested, list ordinance references for each exception and state the nature of the exception): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. Use for request for a variance

(a) Nature of variance sought is: \_\_\_\_\_

\_\_\_\_\_

The variance is from: Part \_\_\_\_\_ Section \_\_\_\_\_ Subsection \_\_\_\_\_

of the Northampton Township Zoning Ordinance (if more than one variance is requested, list ordinance references for each request and state the nature of the variance):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Use in case of a challenge to the validity of a zoning ordinance or map

(a) The ordinance or map challenged is as follows: \_\_\_\_\_

\_\_\_\_\_

(b) The challenge is ripe for decision because: \_\_\_\_\_

\_\_\_\_\_

(c) The ordinance challenged is invalid because: \_\_\_\_\_

\_\_\_\_\_

8. Has there been any previous zoning appeal, variance, or special exception for this property? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please indicate the date thereof and nature of relief granted: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
APPLICANT

\_\_\_\_\_  
OWNER

COMMONWEALTH OF PENNSYLVANIA :  
:  
COUNTY OF BUCKS :

The undersigned, being duly sworn according to law, deposes and says that he is the above-named applicant, that he is authorized to and does take this Affidavit on behalf of the owner, and that the foregoing facts are true and correct to the best of his knowledge.

\_\_\_\_\_  
APPLICANT

Sworn to and Subscribed  
before me this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
NOTARY PUBLIC