

The organizational meeting of the Northampton Township Board of Supervisors was called to order at 7:00 p.m.

Members of the Board of Supervisors present were:

- Adam M. Selisker
- Barry Moore
- Paula Gasper
- Dr. Kimberly Rose
- Robert J. Salzer

Others present were:

- Robert Pellegrino, Township Manager
- William Wert, Assistant Manager

PLEDGE OF ALLEGIANCE

Chairman Selisker led the Pledge of Allegiance and held a moment of silence in support of the military, and emergency service personnel.

AMENDMENT TO THE AGENDA

Chairman Selisker requested an amendment to the agenda for tonight's re-organization meeting to include an additional public comment section.

A motion was made and seconded (Salzer-Gasper) to amend the agenda by adding a public comment to the beginning of the reorganization meeting.

Motion Passed 5-0

Election of Board Chairman for 2025

A motion was made and seconded (Moore-Gasper) to elect Adam M. Selisker as Chairman of the Board of Supervisors for 2025.

Motion Passed 5-0.

Election of Board Vice-Chairman for 2025:

A motion was made and seconded (Gasper-Moore) to elect Robert Salzer as Vice-Chairman for 2025.

Motion Passed 5-0.

Election of Board Secretary for 2025:

A motion was made and seconded (Rose-Salzer) to elect Paula Gasper as Board Secretary for 2025.

Motion Passed 5-0.

Election of Board Treasurer for 2025:

A motion was made and seconded (Gasper-Moore) to elect Dr. Kimberly Rose as Board Treasurer for 2025.

Motion Passed 5-0.

Appointment of Assistant Secretary for 2025:

A motion was made and seconded (Rose-Salzer) to appoint Robert M. Pellegrino as Assistant Secretary for 2025.

Motion Passed 5-0.

Board Liaison Appointments:

Chairman Selisker made the following Board liaison appointments and assignments:

Adam M. Selisker, Chairman

- Public Safety
 - Police Protection Services
 - Fire Protection Services
 - Emergency Medical Services
 - Emergency Management
- Northampton Valley Country Club

Robert J. Salzer, Vice-Chairman

- Historical Commission
- Northampton Bucks County Municipal Authority
- Public Works and Facilities
 - Public Works Services
 - Public Facilities

Paula Gasper, Secretary

- Blighted Property Review Committee
- Free Library of Northampton
- Veterans Advisory Commission

Dr. Kimberly Rose, Treasurer

- Parks and Facilities
 - Recreation Programs and Services
- Senior Center
- PSATS Voting Delegate

Barry Moore, Member

- Community Development and Planning
 - Code Enforcement
 - Planning Commission
 - Planning and Zoning Administration
 - Zoning Hearing Board
- Financial Affairs
 - Administration
 - Finance
 - Personnel
 - Pension Committee
 - Insurance

Public Comment:

None was heard.

Resolutions and Motions:

A. Resolution R-25-1 Setting Bond Limits

A motion was made and seconded (Rose-Salzer) to adopt Resolution R-25-1 fixing the bond amounts for Township Officers for the 2025 calendar year at \$1,000,000 for the Treasurer, \$1,000,000 for the Township Manager, and \$3,000,000 for the Finance Director. **Motion Passed 5-0**

B. Resolution R-25-2 Approving the Real Estate Tax Levy for 2025

A motion was made and seconded (Moore-Gasper) to establish the real estate tax millage for the 2025 calendar year as follows: General Fund 11.00 mills, Fire Fund 6.50 mills, Rescue Squad Fund 2.00 mills, Library Services 2.40 mills, Parks and Recreation Services 2.93 mills, Road Equipment Fund 0.57 mills, Debt Service Fund 7.10 mills for a total of 32.50 mills. **Motion Passed 5-0**

C. Board of Supervisors Meeting Schedule for 2025

A motion was made and seconded (Gasper-Salzer) to Set the Board of Supervisor meeting dates for 2025 as follows: January 22, February 26, March 26, April 23, May 28, June 25, July 23, August 27, September 17, October 22, November 13 (Budget Workshop) - 6:00 p.m., November 19, and December 10. The Board will meet at 6:00 p.m. before each regular meeting to review the agenda and the televised meeting will begin at 7:00 p.m. **Motion Passed 5-0.**

D. Set 2025 Holiday Schedule for Non-Union Employees

A motion was made and seconded (Salzer-Rose) to set the 2025 holiday schedule for non-union employees as follows: January 2, New Year's Day, January 20, Martin Luther King Day, February 17- President's Day, April 18, Good Friday, May 26, Memorial Day, July 4-Independence Day, September 1-Labor Day, October 13-Columbus Day, November 27-Thanksgiving Day, November 28-Day after Thanksgiving Day, December 24-Christmas Eve, December 25-Christmas Day, and December 31, 2025-New Year's Eve. The Township Administration building will be closed starting Wednesday, December 24, 2025, through Friday, January 2, 2026, and reopen on Monday, January 5, 2026. **Motion Passed 5-0.**

E. Establishment of the Mileage Reimbursement Rate for 2025

A motion was made and seconded (Rose-Salzer) to set the 2025 mileage reimbursement rate at the rate established by the Internal Revenue Service. **Motion Passed 5-0.**

F. Designation of Financial Institutions as Official Depositories for Township Funds

A motion was made and seconded (Rose-Gasper) to appoint TD Bank as the Official Depository for township funds in 2025 and designate any banking or financial institution in the township meeting the criteria outlined in Section 708 of the Second-Class Township Code as authorized depositories for the investment of idle funds. **Motion Passed 5-0.**

G. Re-Affirming Providers of Township Insurance Policies

A motion was made and seconded (Gasper-Salzer) to appoint Delaware Valley Insurance Trust, Delaware Valley Workers Compensation Trust, and Delaware Valley Health Insurance Trust as providers for General Liability, Workers Compensation, and Employee Health Insurance, The Hartford Group as brokers for Life Insurance, for Short and Long Term Disability, and Paist & Noe Inc., as the broker of record for Employee Performance and Public Official Bonds for the year 2025 or until they are replaced. **Motion Passed 5-0.**

H. Resolution R-25-3 Adopting a Fee Schedule for 2025

A motion was made and seconded (Salzer-Rose) to approve Resolution R-25-3 adopts the revised Northampton Township fee schedule effective January 3, 2025. **Motion Passed 5-0.**

I. Investment Policy Statement for 2025

A motion was made and seconded (Moore-Salzer) to Reaffirm the investment policy statement, for 2025 that guides the investment of employee pension funds. **Motion Passed 5-0.**

Appointment of Professional Consultants:

J. Appointment of Township Solicitor

A motion was made and seconded (Salzer-Gasper) to appoint Pizzo Rudolph LLC with Joseph Pizzo Esq. serving as Township Solicitor for 2025. **Motion Passed 5-0.**

K. Appointment of Township Engineer

A motion was made and seconded (Gasper-Salzer) to appoint the firm of Gilmore & Associates and McMahon Associates a Bowman Company as the Township Engineers for 2025.
Motion Passed 5-0.

L. Appointment of Labor Attorney

A motion was made and seconded (Moore-Salzer) to appoint the firm of Offit/Kurman Attorneys with Neil Morris assigned as the Township Labor Attorney for 2025.
Motion Passed 4-1. (With Dr. Rose voting nay).

Board and Commission Appointments:

1. Appointment of Vacancy Chairman

A motion was made and seconded (Salzer-Gasper) to appoint David Breidinger as Chairman of the Vacancy Board for the 2025 calendar year. **Motion Passed 5-0.**

2. Appointment to Blighted Property Committee

A motion was made and seconded (Salzer-Gasper) to appoint Richard Smith and Alexandra Solarz to the Blighted Property Review Committee to fill a five-year term expiring on December 31, 2025.
Motion Passed 5-0.

3. Appointment to the Building Code Board of Appeals

A motion was made and seconded (Moore-Gasper) to appoint Matthew Piotrowski to the Building Code Board of Appeals to fill a five-year term expiring on December 31, 2029.
Motion Passed 5-0.

4. Appointment to the Historical Commission

A motion was made and seconded (Salzer-Rose) to appoint Jordan Succi to fill an unexpired term, effective immediately, and expiring on December 31, 2025, and appoint Johanna Hartman English and Michael Yankilevich to fill five-year terms expiring on December 31, 2029. **Motion Passed 5-0.**

5. Appointment to the Library Board

There is one (1) unexpired term that the Board is still reviewing applications and will consider an appointment at a later time.

A motion was made and seconded (Gasper-Rose) to appoint Eleanora Rosso, Charles Beem, and Jessica Freundel to fill three-year terms expiring on December 31, 2027. **Motion Passed 5-0.**

6. Appointment to the Northampton Bucks County Municipal Authority

A motion was made and seconded (Salzer-Gasper) to appoint Vincent Deon to the Northampton Bucks County Municipal Authority to fill a five-year term expiring on December 31, 2029. **Motion Passed 4-1 (with Dr. Rose voting nay).**

7. Appointment to the Parks and Recreation Board

A motion was made and seconded (Rose-Gasper) to appoint John Bishop and Scott Duretz to the Parks and Recreation Board to fill five-year terms expiring on December 31, 2029. **Motion Passed 5-0.**

8. Appointment to the Planning Commission

A motion was made and seconded (Moore-Gasper) to appoint Michael Enz and Pat McGuigan to the Planning Commission to fill four-year terms expiring on December 31, 2028. **Motion Passed 5-0.**

9. Appointment to the Veterans Advisory Commission

There is one (1) unexpired term and one (1) expired term that the Board is still reviewing applications and will consider at a later time.

A motion was made and seconded (Gasper-Salzer) to appoint Erik Saracino to the Veterans Advisory Commission for a three-year term expiring on December 31, 2027. **Motion Passed 5-0.**

10. Appointment to the Wall of Honor Committee

There is one (1) resident vacancy that the Board is still reviewing applications and will consider at a later time.

A motion was made and seconded (Selisker-Moore) to appoint Board Member Dr. Kimberly Rose to the Wall of Honor Committee for a two-year term expiring on December 31, 2026. **Motion Passed 5-0.**

11. Appointment to the Zoning Hearing Board

A motion was made and seconded (Moore-Rose) to appoint Ted Hauptman to the Zoning Hearing Board to fill a three-year term expiring on December 31, 2027, and appoint Dan Wasserstrom and Mike Hartey as Zoning Hearing Board Alternates to serve a one-year term expiring on December 31, 2025. **Motion Passed 5-0.**

Public Comment:

None was heard.

There being no further business, Chairman Selisker adjourned the meeting at 7:17 p.m.

Respectfully Submitted,

Paula Gasper, Secretary